



## Present and Previous Uses

Tell us what the land has been used for in the past and/or the present:

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## Description of the Site and Surrounding Locality

What are the physical features of the site such as its shape and dimensions, slope, car parking, existing building/s, what are the existing uses in the surround locality?:

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## Proposed Business Details

### Proposed hours of operation:

Monday to Friday .....

Saturday .....

Sunday & Public Holidays .....

*Please Note:* Council may request additional information requiring you to provide evidence that the work being undertaken will not cause noise impacts on adjoining properties.

**Staff** - How many staff will be employed? .....

### Parking and Traffic Generation

How many car parking spaces are on site? .....

How many Private Staff vehicles will be parked on the site? .....

Vehicles Associated with Business (e.g. fleet):

Cars .....

Vans or Utes .....

Trucks .....

Type and size of trucks to visit the site (e.g. large rigid trucks) .....

Frequency of visits (e.g. once a day) .....

Purpose of visits (e.g. delivery of stock) .....

**Loading and Unloading** - Council generally requires that goods be loaded and unloaded from inside the building or on the subject site, particularly in industrial areas.

Will goods be loaded and unloaded from within the building or on the subject site?

Yes  No

If No, provide details on where loading and unloading will take place and how often this will occur:

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**Do you intend to demolish/construct any buildings or structures?**

Yes  No

If yes, provide details below. Demolition/construction works will need to be identified on the plans to accompany the DA:

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**SIGNAGE**

Do you intend to erect/replace any signs? Yes  No

If Yes, please provide details. If new signs are proposed, plans will be required to accompany the D.A.

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**POLLUTION/WASTE CONTROL**

Will any odour or fumes be generated by the proposed use? Yes  No

If YES, provide details including methods of controlling emissions:

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Will the development result in any form of water pollution or erosion (e.g. sediment run-off during construction)?

Yes  No

If YES, provide details including methods of controlling water pollution or erosion:

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How will rubbish be disposed of?

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**COMPLIANCE WITH RELEVANT PLANNING CONTROLS**

**Applicants must check the relevant Council planning controls before completing this section. These are available from Council’s website [www.tamworth.nsw.gov.au](http://www.tamworth.nsw.gov.au).**

Does the application seek a variation, or is subject to the provisions from any of the following planning controls:

Tamworth Regional Local Environmental Plan 2010	<input type="checkbox"/> No <input type="checkbox"/> Yes
Tamworth Regional Development Control Plan 2010	<input type="checkbox"/> No <input type="checkbox"/> Yes
<i>Any other relevant State Environmental Planning Policies?</i>	
SEPP No. 55 – Remediation of Land	<input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> N/A
SEPP No. 64 – Advertising and Signage	<input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> N/A
<i>Any other relevant Planning Controls?</i>	<input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> N/A

*If you answered yes to any of the above, please provide additional comments below and provide a justification to support a variation to the standard.*

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## Essential Services

Tell us how you will be providing these services:

Water:	
Sewer:	
Stormwater:	
Power:	
Telephone:	

## Applicants Details

<b>Completed By:</b>
<b>Signature:</b>
<b>Date:</b>

**Remember - this pro forma is for minor development, being:  
CHANGE OF USE COMMERCIAL/INDUSTRIAL DEVELOPMENTS ONLY**

**If your proposal does not fall into this category, you will need to provide a greater level of information and additional clauses and requirements will be applicable.**